

How to Renew an NHA Certification

*Applicable for all NHA Certifications but the ExCPT

Note: NHA can accept transfer credits for continuing education. Follow this link to view more on additional optional Professional Development Resources sponsored by NHA.

Step 1: Log into your Candidate account at **NHANOW.com**

Login / Account



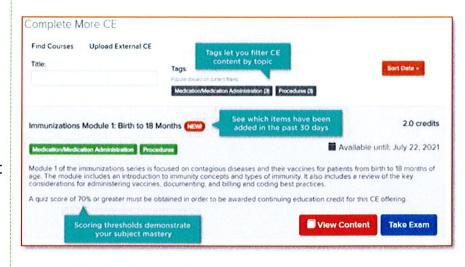
- Renew Certification will allow you to view status
- My CE History will show all previously completed credits



<u>Step 3:</u> Complete More Courses will allow you to obtain credits

- Select View Content to review material and Take Exam to complete the assessment
- Some CE items require a 70% score to obtain CE Credit

*Note: The performance profile report will be displayed once the quiz is complete, and you may print this report for your records





<u>Step 4:</u> Once the required number of credits have been completed, select Renew and Pay



<u>Step 5:</u> Confirm the certification(s) you are renewing and select <u>Renew and Pay</u>



Step 6: Once you have verified the items in your cart, choose **Check Out**

- Verify mailing information* and continue to Check Out
- If using a discount code, type it in the available field
- Fill in payment information and select Purchase Items
- Print this page for your receipt



*Any address changes or updates need to be made through your **account profile**

For information on how to update a <u>Provisional Certification</u> or <u>Pharmacy Technician (CPhT)</u> <u>certification</u>, please review the other how-to resources from your NHA website